AutoPay

Repetitive Electronics Funds Transfer (EFT) Authorization Agreement – Commercial Lines



Thank you for selecting The Hartford for your business insurance needs. We appreciate your business. To authorize The Hartford to automatically withdraw your premium from your checking or savings account, please complete this form in its entirety and then submit.

POLICYHOLDER INFORMATION

BUSINESS NAME		PHONE NUMBER
BUSINESS ADDRESS		
CITY	STATE	ZIP
YOUR HARTFORD POLICY OR ACCOUNT NUMBER:	EMAIL ADDRESS	

POLICYHOLDER BANK INFORMATION REQUIRED FOR NEW REQUESTS OR TO NOTIFY US OF BANK CHANGES.

BANK NAME

BANK ABA ROUTING NUMBER

BANK ACCOUNT NUMBER

TYPE OF ACCOUNT: (CHECK ONE) ☐ CHECKING ☐ SAVINGS

NAME ASSOCIATED WITH THE ACCOUNT

AutoPay AUTHORIZATION

I/we authorize Hartford Fire Insurance Company and its affiliated companies (hereinafter called The Hartford), to initiate debit entries (withdrawals from) and to initiate, if necessary, credit entries (deposits to) and adjustments for any debit entries in error to my (our) account indicated above and the Depository named above to debit and/or credit the same to such account. This authorization is to remain in full force and effect until The Hartford has received notice from me of its termination in such time and in such manner as to afford The Hartford and the Depository a reasonable opportunity to act on it.

AUTHORIZED SIGNATURE

NAME (PLEASE PRINT OR TYPE)	TITLE
PHONE NUMBER	DATE

INSTRUCTIONS FOR SUBMITTING YOUR INFORMATION

CHECKLIST

☑ Enroll in AutoPay at any time during the policy term online at thehartford.com/servicecenter **OR** complete this form to have your installment payments automatically withdrawn from your bank account according to your current bill plan.

☑ Retain a copy of the completed form for your files.

HOW TO SUBMIT:

fax to: 1-866-829-0250 ATTN: P&C Billing Department

IMPORTANT INFORMATION

- Until this form is processed by The Hartford, you will continue to receive insurance bills in the mail. **To keep your account current, please remit your payment along with the payment stub.** This applies to any bills you may have received but not yet paid.
- Once your request is processed, you will receive a schedule of your electronic withdrawals for the remainder of the policy term.
- EFT payments will be automatically withdrawn as requested and reflected on your bank statements.
- You will always be notified in advance of any changes to your withdrawal amount.
- An installment fee, which is lower than the fee charged for paying by check, may apply and will be added to each withdrawal in states where permitted by law.
- In order to continue withdrawing premium payments from your bank account, **The Hartford must be notified in advance of any change in bank information.** Please visit thehartford.com/servicecenter to access your online account and update your bank account information; or contact our Customer Service Center (1-866-467-8730) to inform us of any changes.

FREQUENTLY ASKED QUESTIONS (FAQS)

How does AutoPay work?

By signing up for AutoPay, you authorize The Hartford to automatically withdraw your premium from your checking or savings account based on the payment plan you selected. Payment is transmitted directly to The Hartford. Please be aware that your private information is not shared nor can The Hartford access your account directly.

How will I know when my premium is withdrawn from my account?

We will send you an installment schedule with your renewal bill, via your billing method of choice (mail or e-delivery). Please retain this for your records. You can also view your installment schedule via your online account at thehartford.com/servicecenter In the event of a change to your installment schedule, a revised notice would be sent to you by your billing method of choice.

How do I update my banking information?

If you need to update your account information in the future, you can do this by accessing your online account at thehartford.com/servicecenter or contacting 1-866-467-8730.

When will funds be withdrawn from my account?

Your premium will be withdrawn from your checking or savings account on the due date of your current billing schedule.

Can I decide when my premium will be withdrawn?

Yes. Once you are set up for AutoPay, you can adjust the day of the month future payments are withdrawn from your bank account. To change a withdrawal day, contact us at 1-866-467-8730 and confirm which day of the month works best for you.

Do I need to enroll in AutoPay each time my policy renews?

No. Once you sign up for AutoPay, it remains in effect until you advise us to discontinue it.

Is there a charge for electing AutoPay?

Yes, however, these fees are generally lower than installment fees for other payment options.

What do I do if I need to make a change?

We understand there may be times when you're not able to make a scheduled payment. To stop or change a withdrawal, please contact us at 1-866-467-8730 at least 3 days prior to the scheduled withdrawal date and we will work with you to make other arrangements.

Prepare. Protect. Prevail.®

THE HARTFORD

Business Insurance
Employee Benefits
Auto
Home

The Hartford® is Hartford Fire Insurance Company and its affiliated property and casualty insurance companies, 690 Asylum Avenue, Hartford, CT 06155.

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